1. How does knowledge of issues of language and vocabulary help in the task of editing textbooks? Justify this statement with examples.

Ans:

Or

What are the challenges and complexities involved in the task of Editing Science and Technical Textbooks?

Ans:

2. Elaborate on the basic role and functions of an Editor of textbooks?

Ans: There are different types of editors, from copy editors and book editors to managing editors, but they all have a few skills in common. Good editors have strong writing skills, and many start out as writers or reporters and may continue to write in their editing position. Editors also need good judgment to decide what stories should run, and sound leadership abilities to guide reporters, writers and junior editors in their work.

Editors often work for print publications, websites or a combination of both. Though the role of an editor will vary based on the company and what type of medium they work with, editors often develop content ideas and assign stories to writers. They also read content submissions, editing for spelling, punctuation and grammar. Editors must also verify facts and determine if a manuscript or article is ready for publication, then approve final versions. In a print publication, an editor might also work with an art director to decide on layouts and send the pages to press.

Once upon a time, an editor used a red pen to do her job, but editing is now mostly computer-based. Editors must often be skilled in multimedia, working with graphics, audio and video. They also need to be social-media-savvy to promote their publication or website.